

**MINUTES
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

Tuesday 16 November 2021

Councillor Alex Scroggie (Chair)

Present: Councillor Roxanne Ellis Councillor Jennifer Hemingway
 Councillor Paul Feeney Councillor Paul Wilkinson
 Councillor Helen Greensmith

Absent: Councillor Boyd Elliott

Officers in Attendance: D Archer, A Dubberley, B Hopewell and G Ilett

54 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Elliott.

**55 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE
MEETING HELD ON 31 AUGUST 2021**

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

56 DECLARATION OF INTERESTS.

None.

57 ANNUAL HEALTH AND SAFETY REPORT

The Health, Safety and Emergency Planning Officer introduced a report, which had been circulated in advance of the meeting, presenting the Corporate Health and Safety Annual Report 2020/21.

RESOLVED:

To note the report

58 SICKNESS ABSENCE

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing Members of the current levels of sickness absence in the organisation and to examine trends.

RESOLVED:

To note the report.

59 MINOR CHANGES TO THE ESTABLISHMENT

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting minor changes to the staffing establishment since the last meeting.

RESOLVED:

To note the report.

60 CURRENT STAFFING ISSUES

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting any issues of particular interest that relate to the Council's workforce.

RESOLVED:

To note the report.

61 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.05 pm

Signed by Chair:
Date: